

- x Modified attendance is not designed to support a substantial number of missed classes (sporadic or consecutive). In these cases, reasonable adjustments may not be possible and the student's final grade may be impacted if remaining in the course.
- x The provision of a doctor's letter to the



Faculty Information – Faculty Should Complete this Page

Faculty You should have received a letter of accommodation from SAS with modified attendance listed on the letter. If you have not received the letter or do not see this accommodation listed, we recommend you contact SAS before proceeding.

In developing this agreement with students, communicate your expectations in writing using this form. Clearly state the degree of flexibility available to this student and attendance course policies due to disability/medical health condition. The best plans specify in writing the number of absences allowed. Avoid vague or ambiguous language and be specific. Written clarity avoids future confusion.

If the student needs to use their modified attendance, the student will contact their faculty before the course starts, via email, CCing the assigned SAS staff member on the email

Based on the student concerns listed on page 2, how will the following applicable areas be addressed for your course:

What is the maximum number of disability-related absences (beyond what is listed on the syllabus) allowed for this student for this course?

What is the procedure for making up a missed quiz, exam, class graded assignment given on the day of a disability-related absence? Within how many days must these makeups be completed?

What is the procedure for group work, including assignments and meetings, impacted on the day of a disability-related absence?

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