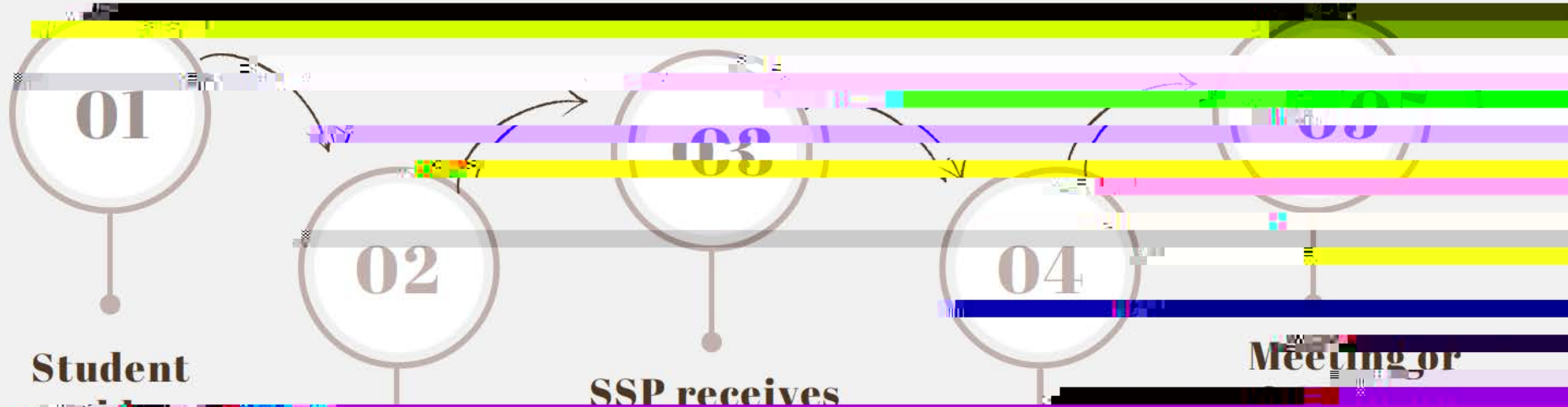


# Spartan Support Process



**01**  
Student identified

Yes Identify a student is experiencing an issue/struggle through direct observation or student disclosure

**02**  
Referral to SSP

Submit a Spartan Support form with observations or the information provided to you

**03**  
SSP receives request and assigns case manager

The Director of Student Care will receive an immediate automatic message in response, the Case Manager will respond appropriate

**04**  
Meeting or communication with student

The Case Manager will provide support and resources to the student. The student's response to the case is documented but kept confidential. In case another issue arises

**05**  
Meeting or communication with student

The Case Manager will provide support and resources to the student. The student's response to the case is documented but kept confidential. In case another issue arises

